

**DEPARTMENT OF THE ARMY**  
**Department of Military Science**  
**Providence College**  
**Providence, RI 02918**

ATOA-ARI-PC

14 February 2001

MEMORANDUM FOR Cadre, Staff, and Cadets of the Patriot Battalion,  
Providence College, Providence, RI 02918

SUBJECT: Memorandum of Instruction (MOI) for the Army Specialized Training Program (ASTP) Visit

1. Purpose: To prescribe the schedule, procedures and responsibilities for the ASTP Visit for 18 May 2001.

2. General:

A. On 18 May 2001, from 1100 to 1800 hours, the cadre, staff, guests, and selected cadets of the Patriot Battalion will host the Providence College ASTP for a re-dedication ceremony and commissioning.

B. Timeline(18 May 2001):

1030 hrs – ASTPers arrive at Grotto

1100 hrs – Re-dedication of ASTP memorial plaque

1130 hrs – Lunch in the Soft Lounge at the Slavin Center *reserved yet?*

1300 hrs – Tour of ROTC facilities *Supply in Key*

1600 hrs – Commissioning Ceremony

1700 hrs – Reception

1800 hrs – ASTPers depart the area

3. Responsibilities:

A. Detachment Taskings will be IAW encl. 1 to this MOI.

4. Coordinating Instructions:

A. Uniform:

- 1) Cadre and MS IVs: Dress Blue with for-in-hand tie
- 2) MS III: Class Bs
- 3) MS I, II, Civilians: Appropriate attire

↑  
BDUs?

*INCORPORATE  
IN THE  
PLAN*

ATOA-ARI-PC

SUBJECT: Memorandum of Instruction (MOI) for the Army Specialized Training Program (ASTP) Visit

B. Lunch:

- 1) 10 Cadets will attend the lunch with the ASTPers. The cost of Lunch will be compensated by the department for all cadets. ✓
- 2) Maximum cadre participation is expected for the lunch understanding that other events must be coordinated.

C. Facilities:

- 1) The Grotto is reserved for set-up at 0900 hrs on 18 May 2001. A rehearsal will begin at 0900hrs.
- 2) Physical plant coordination and set-up diagram to be submitted.
- 3) Audio-visual support will be available for rehearsals and ceremonies. *Requested Coord yet*

D. Milestones:

- 1) IPR#1 – 0900 hrs 9 March 2001
- 2) IPR#2 – 0900 hrs 6 April 2001
- 3) Key Leader Rehearsal – 1000 hrs 17 May 2001
- 4) Full Dress Rehearsal – 0900 hrs 18 May 2001

5. Point of contact for the ASTP visit is CPT Paul Riley (401) 865-2269.

FOR THE COMMANDER:

STEVEN T. MCGONAGLE  
LTC, EN  
Battalion Commander

1 Enclosures

1. Detachment Taskings
2. Ceremony Set-up - TBP