

TRAINING UNIT CONTRACTS
OUTLINE FOR ESTIMATE OF COSTS

Contract
Article

1) Activating Expenses

Prepare detail of all facilities to be constructed. Remodeled or extended - also, all additional equipment needed.

2) Use of Facilities

a. Academic Prepare schedule of buildings and/or definable parts of buildings to be used. Have available cubic foot content and square foot floor area of all used buildings. If only parts of buildings are to be used (and only part time) use cubic foot content basis in building up estimates.

b. Dormitories - similar to a.

c. Dining Halls - similar to a.

d. Physical Education or other facilities, similar to a.

3) Instruction

a. Prepare detail as far as possible of teaching staff (including supervisory) to be used on basis of average monthly salaries.

b. Prepare schedule of educational equipment to be used.

c. Prepare schedule of necessary supplies.

4) Medical Services

Indicate type and extent available - from Full Medical to Infirmary and/or Clinical.

5) Subsistence

Estimate to start contract on basis of previous operation of Institutional Dining Services.

6) Maintenance and Operation

a. Academic. Prepare schedules of operating costs for buildings used - or for definable parts of buildings used. Otherwise reduce to a square foot basis of operating cost and be prepared to furnish details supporting this figure. Tie in such costs with annual financial report.

b. Dormitories - similar to a.